

RESTRICTED MINUTES OF A MEETING OF THE CABINET PROCUREMENT AND INSOURCING COMMITTEE

MONDAY, 4 DECEMBER 2023

Councillors Present: Councillor Robert Chapman in the Chair

Councillor Mete Coban MBE (late)
Councillor Christopher Kennedy
Mayor Caroline Woodley (late)

Officers in Attendance: Rotimi Ajilore - Head of Procurement
Jane Havemann - Head of Housing Delivery and Supply,
Regeneration & Capital Programme Delivery
Natalie Kokayi - Governance Officer
Constant McColl - Principal Transport Planner,
Streetscene
Bronwen Thomas - Project Manager, Regeneration &
Capital Programme Delivery
Natalie Williams - Senior Governance Officer

Officers in Attendance Virtually: Merle Ferguson - Procurement Strategy and Systems Lead
Leila Gillespie - Procurement Category Lead for Corporate Services
Divine Ihekwoaba - Procurement Category Lead for Construction
Timothy Lee - Procurement Category Lead for Health and Social Care
Chris Lovitt - Deputy Director of Public Health
Claire Oldham - Operations Manager, Benefits & Housing Needs
Patrick Rodger - Senior Lawyer
George Stone - E-Procurement Systems Manager

1 Apologies for Absence

1.1 There were no apologies received.

1.2 Apologies for lateness were received on behalf of Cllr Coban and Mayor Woodley.

2 Urgent Business

2.1 There was no urgent business to consider.

3 **Declarations of Interest**

3.1 There were no declarations of interest.

4 **Notice of Intention to Conduct Business in Private and Representations Received**

4.1 There were no representations to consider.

5 **Deputations/Petitions/Questions**

5.1 There were no deputations, petitions or questions to consider.

6 **Unrestricted Minutes of the Cabinet Procurement and Insourcing Committee held on 4 September 2023**

6.1 Members considered the previous unrestricted minutes of the Cabinet Procurement and Insourcing Committee held on 4 September 2023.

RESOLVED

That the unrestricted minutes of the Cabinet Procurement and Insourcing Committee held on 23 October 2023 be agreed as a true and accurate record of proceedings.

6.2 Members noted the Action Tracker contained within the agenda.

7 **CHE S269 Hackney Residential On-Street Electric Vehicle Charging Points Contract Variation**

7.1 Constant McColl, Principal Transport Planner introduced the report which sought variations for working in partnership with the Electric Vehicle Charging Point (EVCP) supplier. The contracts were awarded in July 2022. The war in Ukraine and surge in energy prices had rendered the original contract and pay as you go (PAYG) price submission unsustainable. The report sought approval for an increase in the PAYG price. The report recommended the approval of a contract for the delivery of 70 fast chargers and dedicated EV Car Club to be financed from the £500,000 grant funding awarded to the Council from the Local Electric Vehicle Infrastructure (LEVI) fund pilot scheme.

7.2 Following the introduction, Members of the Committee asked questions which were responded to as follows:

- £500m related to the end user concession contract value of contract 2 which was based on revenue accrued over 15 years.
- Contract 2 was expected to deliver more revenue due to greater electricity usage than contract 3 which was low power usage.
- The recommendation for the approval of a contract for 70 fast chargers related to contract 2

(Cllr Coban entered the meeting.)

- The price uplift applied to both contacts.
- The contract agreed in 2022 allowed for grant funding to be injected into the contract allowing for the Council to receive a larger part of the accrued revenue over the life of the contract.
- In the event of any unforeseen events there was the option to come back to CPIC and request a further variation to the contract.
- The revenue share was agreed through the initial tender process. The increase in costs related to the input costs for the electricity, with no change to the profit made by the supplier or Council. It was still expected that the same amount of money (£12.5m) would be made over the 15 years; however this would vary depending on the uptake of electric vehicles.

RESOLVED:

- 1. To agree to increase the PAYG price per kWh charged by the Electric Vehicle Charge Point Operator (CPO), Zest Eco Ltd as per Table 1 in Appendix 2 'Proposed tariff increase'. The variation will take effect from 1 January 2024 until 31 December 2034.**
 - 2. That following the receipt by the Council of grant funding from the Local Electric Vehicle Infrastructure (LEVI) fund pilot scheme, award to Zest Eco Limited a contract for the delivery of 70 fast chargers and dedicated EV Car Club bays for a maximum value of five hundred thousand pounds (£500,000).**
- 8 CHE S275 New Homes Programme - Multi Disciplinary, Engineering and Technical Consultancy Services (Contract Award)**
- 8.1 Bronwen Thomas, Project Manager- Regeneration & Capital Programme Delivery, introduced the report. The New Homes Programme was approved by Cabinet in December 2022. The report sought approval to appoint a suitably experienced and capable Multi Disciplinary Engineering & Technical Consultant (MDC) and supporting consultant disciplines to all sites comprising the New Homes Programme. The tender process was scored on a 70% quality and 30% costs basis.
 - 8.2 Members of the Committee asked questions which were responded to as follows:
 - Through quality and cost balance, the bidder with the best knowledge of the borough was selected due to the small, complex, piecemeal nature of sites across the borough.
 - The importance of engagement was acknowledged as this would be picked up not only as part of this contract but as part of the wider work. It was noted that local steering groups were being established to help facilitate this.

RESOLVED:

- 1. To approve the appointment of Bidder D to provide Multi Disciplinary, Engineering and Technical Consultancy Services to the Council's New Homes Programme, following a Restricted Tender Procedure under the Public Contracts Regulations 2015**

2. To enter into a contract with Bidder D for a duration of three years to a value of £2,922,650 excl VAT.

9 CED S286 Extension of Temporary Accommodation Dynamic Purchasing System

9.1 Claire Oldham, Operations Manager-Benefits & Housing Needs, introduced the report which provided a business case for the extension of the current Dynamic Purchasing System (DPS) used to procure temporary accommodation for homeless residents. The extension would enable the Benefits & Housing Needs Service to fulfil its statutory duty to house homeless households. It was explained that it was a rolling tendering system, with suppliers responding to a series of questions which are scored. The current DPS had been running for almost 7 years and was due to expire on 26th January 2024. The report sought an extension of the contract for a period of up to four years.

9.2 Questions from the Committee were responded to as follows:

- The contract was for up to four years on yearly blocks (1+1+1+1)
- The Council had undertaken to work with those suppliers outside the system to ensure the application process was more efficient.
- The Council had made suggestions to non compliant suppliers and had not moved forward with rent increase requests from these suppliers
- It was noted that the current climate and overall demand was in favour of suppliers
- More focus would be put on the procurement strategy objectives going forward. **ACTION:** This was to be included in the action tracker
- The Local Housing Allowance did not align with full market value of properties in Hackney. Due to the temporary nature of the accommodation, many of these properties charged nightly rates.
- The effect of the benefit cap meant that more people would fall into the cap and not necessarily get more money.

RESOLVED:

To agree to extend the current Temporary Accommodation Dynamic Purchasing System for a period of up to four years, from 26th January 2024 to 26th January 2028.

10 Decision to End the City and Hackney Young People's Clinical Health and Wellbeing (CHYPS Plus) Service

10.1 Chris Lovitt, Deputy Director of Public Health informed the committee that this was a historical report for information only as the service had ended. He advised that the decision to discontinue the service was because of poor performance from the provider. Services for young people could now be accessed at Homerton Hospital. A strategy on strengthening sexual and reproductive health services for young people would be presented to the Health and Wellbeing Board in January; focussed on increasing access and uptake and a better service model.

10.2 The report had been considered by Scrutiny and it was agreed that it would be taken off the procurement pipeline (**ACTION**)

11 Any Other Unrestricted Business the Chair Considers to be Urgent

There was no other unrestricted business for consideration.

12 Date of Next Meeting

It was noted that the next meeting would be held on 8 January 2024 at 5.00pm.

13 Exclusion of the Public and Press

RESOLVED:

THAT the press and public be excluded from the proceedings of the Cabinet Procurement Insourcing Committee during consideration of Exempt items 10 and 11 on the agenda on the grounds that it is likely, in the view of the nature of the business to be transacted, that were members of the public to be present, there would be disclosure of exempt information as defined in paragraph 3 of Schedule 12A to the Local Government Act 1972 as amended.

14 Exempt Minutes of the Cabinet Procurement and Insourcing Committee held on 4 September 2023

14.1 Members considered the previous exempt minutes of the Cabinet Procurement and Insourcing Committee held on 23 October 2023.

RESOLVED

That the exempt minutes of the Cabinet Procurement and Insourcing Committee held on 23 October 2023 be agreed as a true and accurate record of proceedings.

15 CHE S275 New Homes Programme - Multi Disciplinary, Engineering and Technical Consultancy Services (Contract Award)

15.1 The discussion relating to this item is contained within the restricted minutes.

16 Decision to End the City and Hackney Young People's Clinical Health and Wellbeing (CHYPS Plus) Service

16.1 The discussion relating to this item is contained within the restricted minutes.

17 Any Other Unrestricted Business the Chair Considers to be Urgent

17.1 There was no restricted urgent business to consider.

Duration of the meeting: 5.00 - 5.49 pm

Monday ,4 December 2023

Cllr Robert Chapman
Chair of the Cabinet Procurement and Insourcing Committee